







SPRING VACATION CARE PROGRAM SEPTEMBER/OCTOBER 2017

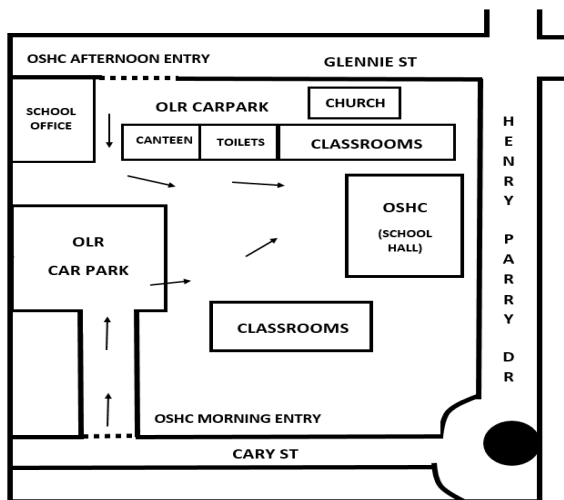


Wyoming Community OSHC

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-  Gosford Regional Community Services

HOW TO FIND US

The office is located at the Wyoming Community Centre at 147 Maidens Brush Rd. The Vacation Care program operates from the grounds of Our Lady of the Rosary School on the corner of Henry Parry, Glennie and Cary Streets. Access is shown on the map.



We acknowledge the Darkinjung people as the traditional owners of the land on which we work.



Please keep noise to a minimum when accessing the service as church personnel live on site.

PLEASE NOTE

When arriving use the CARY St car park. Pick up is via the GLENNIE St car park. If you are unable to arrive by 6:30pm please arrange for your nominee to collect your child and phone the service to advise. Late fees will apply for pick up after 6:30pm.

ACCESS and OPERATING HOURS

Our service operates from 6:30am to 6:30pm. We ask that children arrive before 9:30am and leave after 3:30pm whenever possible as gates are locked between those times. If the gates are locked please call 0427 376 547 and a staff member will come to open up but please be patient as they may need to arrange supervision before they can come to the gate.

welcome

to our Vacation Care Program for the Spring School Holidays. Once again the staff have put together another exciting and varied program which includes a circus incursion, a musical at Wyong Art House, a Tennis excursion and the perennial favourite Wheels Day.

MEDICATION:

A medical management plan is required for any child who has ongoing medical issues including asthma and allergies. Medication will only be accepted if it is in its original packaging or a Webster Pack and can only be administered if prescribed by a health professional.



An authority form must be completed at the time of booking.

NO EXCEPTIONS

CHILD SAFETY & PROTECTION:

The Safety and Wellbeing of your Children is our First Priority. We are a **locally managed** Community based care service, approved by the Department of Education and Communities (Service Approval No: SE 00013740) & fully licensed by the Department of Employment, Education & Workplace Relations (DEEWR) for Child Care Benefits and Rebates. All supervisors are approved by the Australian Children's Education and Care Quality Authority (ACECQA) and our staff have:

- Current Working with Children checks.
- Up to date First Aid Certificates including Asthma & Anaphylaxis Management.
- Undertaken *Identify & Respond to Children at Risk* training.

We **DO NOT** use volunteers, students on placement or older children to supervise your children.

what do I need to bring?

SPECIAL DAYS:

FITNESS DAY incursion: Children will be active for most of the day so they will need clothes that they can move in easily and comfortable, enclosed shoes.

TENNIS EXCURSION: Although tennis rackets are provided, children are welcome to bring their own. Please bring a re-fillable water bottle and a backpack with their lunch. Make sure the bag is easy to carry as we are walking to the courts and staff have their own bags to carry. All children will need to wear a hat.

WHEELS DAY: Children bring their own bike, scooter or skates. Please provide their helmet and any knee or elbow pads if they use them. A hat is essential today and every day.

FOOD: Children get hungry!! We don't provide food for children during Vacation Care. Please pack:

A nutritious morning tea
Afternoon snack

A substantial lunch
A re-fillable drink bottle



PLEASE DO NOT SEND:

Any nuts or food products containing nuts
Soft drinks or Fast food (**McDonalds, KFC, Subway etc.**)
We prefer children do not bring chips and lollies

Note: No cooking facilities are available. Please inform staff if your child's food needs refrigeration. Please note this cannot be guaranteed as space is limited

CLOTHING:

Please don't send the children in expensive clothes – we DO use paint and glue and the children play outside.
Children should be wearing:

Enclosed, non-slip shoes
A warm jacket or jumper

A hat that protects their face, neck & ears
Sun-safe clothing suitable for the day's activities



Note: Children should NOT wear singlet or tank tops, thongs, crocs, ballet slippers etc. They are unsuitable & parents will be asked to return with more appropriate items.



PLEASE DO NOT BRING: Mobile phones, toys, electronic games etc. They cause arguments & distress if the item is broken or lost. These items will be confiscated & returned at the end of the day. We do not accept responsibility for any personal item that is lost or broken.

THE FINE PRINT

FEES

Our current, daily standard fee is just \$55.00* per child for up to 12 hours care. Fees are reduced by the amount of your Child Care Benefit and Rebate. (CCB and CCR). Generally CCB is automatically deducted from your fees. Even without CCB the maximum payable is less than \$25 for a full day's activities after the Child Care Rebate. For some, the cost can be less than \$4 per day! Compare these costs with other similar holiday activities. * *Higher fees apply if direct debit is not used.*

PAYMENT

We use Direct Debit for our fees to reduce administrative overheads. Fees are debited on the Thursday for the following week, based on estimated CCB/CCR and any adjustments are processed in the following week. Bookings will not be accepted if accounts are in arrears. If you are experiencing financial hardship and require care due to work or study commitments please speak to the Manager or Coordinator prior to the holidays as we can, in certain circumstances, approve Special Child Care Benefit which will cover 100% of your fees.

ACTIVITIES AND SURCHARGES

As a Not for Profit, Community based organisation we aim to provide affordable child care for as many families as possible while ensuring that children attending Vacation Care experience the usual "holiday" activities. Where surcharges are added, it is to cover the cost of transport, entry fees, presenter fees, hire of equipment and wages for additional staff.

CHILDREN WITH ADDITIONAL NEEDS

As a community organisation we try to accommodate all children. However, due to the additional staffing required, and to ensure the safety and wellbeing of all children, enrolment of children with additional needs is dependent on the activities planned, the number of children attending and the complexity of the issue. Please contact the Coordinator Amanda Jefferys prior to the holidays to discuss your requirements.

PLEASE BOOK EARLY

We conform to the Government's priority of access guidelines:

1. Children who are at risk or require emergency care
2. Children whose parents are working or studying
3. Any other child

EMERGENCIES

IF you are not booked in your child cannot be accepted. However, in an emergency we will always try to accommodate your needs. Please contact the Centre as soon as you are aware that you need care.

the program

DAY	ACTIVITY
FRIDAY 22 SEP	PUPIL FREE DAY OLR We will still be running BSC and ASC but we are offering full day for OLR families provided we have the numbers.
MON 25 SEP	CELEBRATING CHINA DAY Celebrating the culture of China, Tai Chi, ping pong and craft will make for a fun day.
TUES 26 SEP	CIRCUS DAY We're going to learn how to juggle, stilt walk and ride clown bikes with the fun incursion from Jo Jo's. \$5 extra charge
WED 27 SEP	CHITTY CHITTY BANG BANG MUSICAL EXCURSION Travelling by bus to the Wyong Art House we are watching the fun musical performed by the Wyong Musical Society. \$15 extra charge
THUR 28 SEP	FITNESS DAY INCURSION FitKids Australia will be helping us to get fit by running us through a boot camp.
FRIDAY 29 SEP	DISCO DAY Get ready to party down and sing up with fun and games, craft and song. There will be a karaoke machine all day.
MON 2 OCT	PUBLIC HOLIDAY
TUES 3 OCT	PUPPET MANIA DAY We'll be making puppets of various kinds, and a theatre with the opportunity to create and perform our own show.
WED 4 OCT	TENNIS EXCURSION Leaving just after 9am, we'll walk down to the Wyoming tennis courts for a full day of tennis with instructors to teach us new skills and how to play. \$10 extra charge
THUR 5 OCT	SPRING CARNIVAL DAY A fun day with a mixture of craft and games to create all the fun of the fair!
FRI 6 OCT	WHEELS DAY The most popular day of the program! Bring your bikes and scooters and have a great day!

PLEASE NOTE: The program is subject to change without notice if it is deemed to be in the best interests of the children or there are insufficient bookings for an excursion

booking form

DATE & ACTIVITY	FULL NAME OF CHILD NO 1	FULL NAME OF CHILD NO 2	FULL NAME OF CHILD NO 3
Fri 22 Sep OLR Pupil Free Day			
Mon 25 Sep Celebrating China Day			
Tue 26 Sep Circus Day Incursion \$5 extra charge			
Wed 27 Sep Excursion Wyong \$15 charge			
Thu 28 Sep Fitness Day Incursion			
Fri 29 Sep Disco Day			
Mon 2 Oct	PUBLIC HOLIDAY	PUBLIC HOLIDAY	PUBLIC HOLIDAY
Tues 3 Oct Puppet Mania Day			
Wed 4 Oct Excursion Wyoming Tennis \$10 extra charge			
Thur 5 Oct Spring Carnival Day			
Fri 6 Oct Wheels Day			

- I agree to photographs being taken for publicity purposes
- I undertake to advise any change in contact details
- I am aware that payments are made by Direct Debit and that additional fees apply if any other payment method is used
- I agree to the emergency administration of first aid and to the transportation by ambulance to hospital if deemed necessary
- By signing this booking form I acknowledge that I understand the terms and conditions relating to bookings, attendance and payment of accounts.

Parent Name

Email address

Contact Phone Number

Signature

Date

Building a community rich in social capital, supporting and responding to families' and individual's needs.

Wyoming Community OSCH is one of many services and programs run by Gosford Regional Community Services.

For more information see our Website and Facebook page.

W: www.gosfordcommunity.org.au

F: <https://www.facebook.com/gosfordregionalcommunityservices>

