



AUTUMN VACATION CARE PROGRAM APRIL 2018



Wyoming Community OSHC



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EXTRAORDINARY CIRCUMSTANCES FOR THIS VACATION CARE

These school holidays, the Our Lady of the Rosary school (OLR) is scheduled to have some demolition work done on the school grounds. As we are uncertain of exactly when this will commence and how it will impact on our Vacation Care service we have set alternative arrangements in place should we decide that we will need to relocate.

SIGN IN

We intend for parents to bring the children to the OLR hall in the morning for drop off and sign in. We're not sure which gate will be the best for access. Around 9am, we have booked a bus to take the children to the Girl Guide hall in Day St Wyoming where we will conduct the activities scheduled for the day. Any parents arriving after 9am will need to drop their children directly at the Girl Guide hall and sign in there.

SIGN OUT

The plan is to return to OLR around 3pm again by bus. Parents will collect children from OLR after 3pm. Again, if you wish to collect children earlier than 3pm, you will need to collect your child from the Girl Guide hall.

EXCURSIONS

There are two excursions planned for this Vacation Care and both will depart from and return to OLR.

As I mentioned, we aren't sure exactly how the demolition will impact on us, however with workmen having access to the school grounds and excessive noise and dust in the environment, we believe it is better to move the children away from the premises for as much time as we can.

We apologise for any inconvenience these changes may cause. We are doing our best to provide a safe and enjoyable environment for the children while the work is being carried out. We may find that we need to adjust the times that we've scheduled for the bus once we observe the labourers schedule. We are still uncertain which day the work is to commence and whether it will impact on the whole holidays.

Thank you for your patience and understanding during this time.

Amanda Jefferys
Coordinator.

welcome to our Vacation Care Program for the Autumn School Holidays. We are proud of the program that the staff have put together which includes a Magic Day incursion, a visit to Norah Head Lighthouse and to the Reptile Park. We* will be sponsoring all incursions and excursions and we are only charging the cost of the bus.

MEDICATION:

A medical management plan is required for any child who has ongoing medical issues including asthma and allergies. Medication will only be accepted if it is in its original packaging or a Webster Pack and can only be administered if prescribed by a health professional.



An authority form must be completed at the time of booking.

NO EXCEPTIONS

CHILD SAFETY & PROTECTION:

The Safety and Wellbeing of your Children is our First Priority. We are a **locally managed** Community based care service, approved by the Department of Education and Communities (Service Approval No: SE 00013740) & fully licensed by the Department of Employment, Education & Workplace Relations (DEEWR) for Child Care Benefits and Rebates. All supervisors are approved by the Australian Children's Education and Care Quality Authority (ACECQA) and our staff have:

- Current Working with Children checks.
- Up to date First Aid Certificates including Asthma & Anaphylaxis Management.
- Undertaken *Identify & Respond to Children at Risk* training.

We **DO NOT** use volunteers, students on placement or older children to supervise your children.

**Gosford Regional Community Services Inc.*

what do I need to bring?

SPECIAL DAYS:

WHEELS DAY: Children need to bring their own bike, scooter, skate board or skates and any protective gear such as helmets, knee or elbow pads.

REPTILE PARK AND NORAH HEAD EXCURSIONS: The children will bring their lunch as they do every day, but please ensure the bag isn't too heavy as children will be required to carry their own bag. Please provide a re-fillable water bottle and make sure they bring a hat.

FOOD: Children get hungry!! We don't provide food for children during Vacation Care. Please pack:

**A nutritious morning tea
Afternoon snack**

**A substantial lunch
A re-fillable drink bottle**



PLEASE DO NOT SEND: Any nuts or food products containing nuts; Soft drinks or "Fast food" (e.g. McDonalds, KFC, Subway etc.). We prefer children do not bring chips and lollies. **Note:** No cooking facilities are available. Please inform staff if your child's food needs refrigeration. Please note this cannot be guaranteed as space is limited

CLOTHING: Please don't send the children in expensive clothes, we DO use paint and glue and the children play outside. Children should be wearing:



**Enclosed, non-slip shoes - A hat that protects their face, neck & ears -
A warm jacket or jumper - Sun-safe clothing suitable for the day's activities**

Note: Children should NOT wear singlet or tank tops, thongs, crocs, ballet slippers etc. They are unsuitable & parents will be asked to return with more appropriate items.

PLEASE DO NOT BRING: Mobile phones, toys, electronic games etc. They cause arguments & distress if the item is broken or lost. These items will be confiscated & returned at the end of the day. We do not accept responsibility for any personal item that is lost or broken.

THE FINE PRINT

FEES

Our current, daily standard fee is just \$55.00* per child for up to 12 hours care. Fees are reduced by the amount of your Child Care Benefit and Rebate. (CCB and CCR). Generally CCB is automatically deducted from your fees. Even without CCB the maximum payable is less than \$25 for a full day's activities after the Child Care Rebate. For some, the cost can be less than \$4 per day! Compare these costs with other similar holiday activities. * *Higher fees apply if direct debit is not used.*

PAYMENT

We use Direct Debit for our fees to reduce administrative overheads. Fees are debited on the Thursday for the following week, based on estimated CB/CCR and any adjustments are processed in the following week. Bookings will not be accepted if accounts are in arrears. If you are experiencing financial hardship and require care due to work or study commitments please speak to the Manager or Coordinator prior to the holidays as we can, in certain circumstances, approve Special Child Care Benefit which will cover 100% of your fees.

ACTIVITIES AND SURCHARGES

As a Not for Profit, Community based organisation we aim to provide affordable child care for as many families as possible while ensuring that children attending Vacation Care experience the usual "holiday" activities. Where surcharges are added, it is to cover the cost of transport, entry fees, presenter fees, hire of equipment and wages for additional staff.

CHILDREN WITH ADDITIONAL NEEDS

As a community organisation we try to accommodate all children. However, due to the additional staffing required, and to ensure the safety and wellbeing of all children, enrolment of children with additional needs is dependent on the activities planned, the number of children attending and the complexity of the issue. Please contact the Coordinator Amanda Jefferys prior to the holidays to discuss your requirements.

PLEASE BOOK EARLY

We conform to the Government's priority of access guidelines:

1. Children who are at risk or require emergency care
2. Children whose parents are working or studying
3. Any other child

EMERGENCIES

IF you are not booked in your child cannot be accepted. However, in an emergency we will always try to accommodate your needs. Please contact the Centre as soon as you are aware that you need care.

the program

DAY	ACTIVITY
MON 16 APRIL	Survival Day A popular day with the children as they enjoy designing and building their own houses out of sticks & ferns, rope & string.
TUES 17 APRIL	Magic Day Incursion Everyone loves magic! The Magic Man will visit in the morning to demonstrate and teach magic tricks. In the afternoon activities will involve wand making, dragon eggs and fortune telling potions.
WED 18 APRIL	Reptile Park Excursion Leaving around 9am, the children will travel by bus and spend the day watching the shows, observing the animals and having a picnic lunch. We expect to be back at OLR by 3.30pm. \$8 extra charge
THURS 19 APRIL	Garden Day. We are going to make decorations for our newly located garden. The children will make plant labels, individual native bee hotels and bird feeders plus play fun games.
FRI 20 APRIL	Scooby Doo Hullabaloo Day There will be games, cooking and craft around this lovable character. Children will make a haunted house and play Celebrity Heads. Should be a fun day!
MON 23 APRIL	Autumn Day This is a themed day for craft and games. Kite making, nature weaving, bin ball and bowling are some of the fun activities planned for the day.
TUES 24 APRIL	Norah Head Lighthouse Excursion Travelling by bus, we will leave OLR at 9.15am and will be taking guided tours of the lighthouse. We will walk to the rock platform and lunch in the park where we hope to climb lots of trees before arriving back at OLR by 3.30pm. \$8 extra charge
WED 25 APRIL	ANZAC DAY PUBLIC HOLIDAY
THURS 26 APRIL	Wheels Day The most popular day of Vacation Care! Children bring in bikes, scooters, roller skates and we will set up an obstacle course to negotiate. Indoor activities will be available for quiet times.
FRI 27 APRIL	Fantastic Fairy Tales Day Fairy tales are full of castles, pirates and bears! Lots of craft, games and drama games around the fairy tale theme.

PLEASE NOTE: The program is subject to change without notice if it is deemed to be in the best interests of the children or there are insufficient bookings for an excursion

booking form

DATE & ACTIVITY	FULL NAME OF CHILD NO 1	FULL NAME OF CHILD NO 2	FULL NAME OF CHILD NO 3
MON 16 APRIL SURVIVAL DAY			
TUES 17 APRIL MAGIC DAY Incursion			
WED 18 APRIL REPTILE PARK \$8 surcharge			
THURS 19 APRIL GARDEN DAY			
FRI 20 APRIL SCOOBY DOO DAY			
MON 23 APRIL AUTUMN DAY			
TUES 24 APRIL NORAH HEAD \$8 surcharge			
WED 25 APRIL	ANZAC DAY PUBLIC HOLIDAY		
THURS 26 APRIL WHEELS DAY			
FRI 27 APRIL FAIRY TALES DAY			

- I agree to photographs being taken for publicity purposes
- I undertake to advise any change in contact details
- I am aware that payments are made by Direct Debit and that additional fees apply if any other payment method is used
- I agree to the emergency administration of first aid and to the transportation by ambulance to hospital if deemed necessary
- By signing this booking form I acknowledge that I understand the terms and conditions relating to bookings, attendance and payment of accounts.

Parent Name

Email address

Contact Phone Number

Signature

Date

Building a community rich in social capital, supporting and responding to families' and individual's needs.

Wyoming Community OSCH is one of many services and programs run by Gosford Regional Community Services.

For more information see our Website and Facebook page.

W: www.gosfordcommunity.org.au

F: <https://www.facebook.com/gosfordregionalcommunityservices>

